

Invitation to Apply for Eligibility and to Bid

1. The UP Open University, through the approved Budget for CY 2008, intends to apply the **Twenty Three Thousand Pesos Only (P23,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for **Printing of UPOU General Brochure**. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The UP Open University now invites sealed Bids from eligible Bidders for the **Printing of UPOU General Brochure**.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act No. 9184 (R. A. 9184), otherwise known as the Government Procurement Reform Act, and is restricted to organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, as specified in Republic Act 5183 (R. A. 5183). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the lowest calculated bid (LCB) shall advance to the post-qualification stage in order to finally determine his responsiveness to the technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested Bidders may obtain further information from the Supply and Property Management Office (SPMO) and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm.
5. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee in the amount of **P 100.00**. The method of payment will be **CASH**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
6. Pre-bid conference shall be on **April 18, 2008, 2:30 p.m. at the OC Conference Room UPOU Headquarters, Los Banos, Laguna**.
7. Bids and eligibility requirements must be delivered to the address below on or before **April 30, 2008, 12:00 pm**. All bids must be accompanied by a Bid Security in the form of Cash or Cashier's Check, or Manager's Check in the amount equivalent to One Percent (1%) of the Approved Budget for the Contract (ABC). Late bids shall not be accepted.
8. Bid opening shall be on **April 30, 2008, 2:00 p.m. at the OC Conference Room, UPOU HQ, Los Baños, Laguna**. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below.
9. The UP Open University reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.



DR. MARIA FE V. MENDOZA
Chair, BAC

